

WHO PAYS THE SUB

Activity Leave – Please enter description in the Miscellaneous Code field.

- **5th & 6th Grade Track Meets**
- **Adaptive PE Track Meet**
- **Rural Track Meet**

Building Leave or School Improvement – Please enter description in the Miscellaneous Code field.

- **Any principal approved building leave or school improvement**
- **Common Core State Standards training**
- **Compass Learning (K-8)**
- **DIBELS training**
- **Instructional Facilitator Meetings**
- **Learning Disability Dyslexia Summit**
- **Library/Media Specialist Meetings**
- **LLI**
- **MAP training** (after initial 3 paid by Humphrey-Title IIA-Staff Development)
- **Odysseyware (9-12)**
- **PAWS training**
- **Read Naturally**
- **Reading Recovery**
- **Ropes Course Field Trips** (moved from Farnum Grant Funds)

- **School Improvement Conferences**
- **Wyoming Department of Literacy Conference**

Curriculum

- **Art Gala**
- **Assessment/Curriculum Writing**
- **Atlas Rubicon work** (rewrite DSPAs, redo curriculum, inter-rater reliability)
- **Band/Choir/Orchestra Gala**
- **Brigance (for Kindergarten Teachers)**
- **Dual Language**
- **Facilitator's attendance at regional conferences and School Improvement Conferences**
- **Facilitator's attendance at Common Core State Standards training**
- **Handwriting Without Tears (HWT) Training-NEW teachers and those teachers who have switched grade levels**
- **Holocaust Training**
- **Math Proficiency Target Session**
- **R4L curriculum work for Kathy Reynolds**
- **R4L curriculum work shouldn't have subs as they meet on Wed. when they have free time.**
- **SmarterBalance Assessment Consortium**
- **Unit Study**
- **WDE Testing Conference**

District Leave (Prior approval from Administrator)

- **District Planning Team Meeting**
- **Kindergarten Screening for Teachers**
- **Library/Media Specialists Meeting**
- **Mallo Camp** (all attending Mallo Camp)
- **Nurses Screening (K-12)** – maximum of two days per school per school year
- **Show-Up Pay** (Job was cancelled and sub was not notified)
- **Reznicek**
 - Employees who hold office in recognized respective organizations (professional, fraternal, civic, union, political). These are folks covered under HR Policy #4626 or #4630. Examples of this would be someone attending some municipal meetings as the Mayor or attending Wyoming Education Association as a representative.
 - Teacher of the Year - any functions or responsibilities related to or having to attend workshops or duties related to this program.
 - National Board Certification for Teachers - teachers attending programs or trainings that are held by the Ellbogen Foundation or professional development in attaining their national certification in teaching.
 - Borrowed Convenience Leave
- **Rose** (Special Program Positions only, unless otherwise noted)
 - Behavior plans that include restraints
 - CDC Transition Meeting (regular ed teachers OK)
 - CPR – Medical Needs or Special Programs
 - ESL Meadowlark
 - Hearing Impaired
 - Observation of Child Development Center (CDC)

Downey – Technology - Certified

- Technology Staff Meeting
- Technology Staff Training
- Tech Grant Award Reading

Nurses – Life R U Ready

Nurses – Teaching CPR/1st Aid

Nurses – Working Flu Shot Clinic

Staff Development – Certified

- Health/Math Technology Training
- Schlechty Training
- Tech PLC

Staff Development – ESP

- Health/Math Technology Training
- Schlechty Training
- Tech PLC

Grant Leave Types

Craig – Title ID National Conference

Farnum – choose the appropriate reason

- **OLWEUS Training – New (untrained) schools only**
- **Ropes Course Staff Development**

Hornby – choose the appropriate reason

- **Hillcrest Title I Staff Development**
- **Lakeview Title I Staff Development**
- **Math & Science Partnership (STEM) Staff Development**
- **Meadowlark Title I ESP**
- **Meadowlark Title I Staff Development**
 - 3-6 LA Webinar
 - CCIRA Conference
 - Everyday Counts
 - LLI
 - Partner Games
 - PLC
 - Thinking Maps
 - Write from the Beginning
- **Prairie Wind Title I Staff Development**

- **R4L Title I**
 - Atlas
 - Baby Dibels Screening
 - National Conference
- **Rawhide Title I Staff Development**
- **Sunflower Stephanie Harvey Title I**
- **Title I Staff Development (Title I Schools Only)**
 - Building Literacy Framework
- **Title IIA Staff Development**
 - 6 +1 Traits of Writing
 - Corwin (Building Literacy)
 - Diane Sweeney
 - Karin Hess
 - Staff Development Steering Committee
 - TEConnect
- **Title IIA Tech Facilitator Observations**
- **Wagonwheel Stephanie Harvey Title I**
- **Wagonwheel Title I Staff Development**

Rose – 619 Jr. K Collaboration

Rose – 619 Jr. K IEP

Rose – 619 Jr. K Staff Development

- **Schlechtly**
- **TEConnect**
- **CPR**

Rose – VI-B Grant – Choose appropriate reason (special programs positions only)

- **Cottonwood RTI VI-B - ESP**
- **Cottonwood RTI VI-B - Collaboration**
- **Cottonwood RTI VI-B - Staff Development**
- **Pronghorn RTI VI-B - ESP**
- **Pronghorn RTI VI-B - Collaboration**
- **Pronghorn RTI VI-B - Staff Development**
- **VI-B Academic Bowls**
- **VI-B Grant – Certified**
 - BOCES
 - Collaboration
 - Children’s Development Services
 - IEP
 - Jr. Kindergarten Screening
 - Jr. K Curriculum
 - Wyoming Rendezvous
- **VI-B Grant – ESP**
 - CPR – Only when part of service plan
 - Gallaudet Academic Training

- MANDT
- Special Olympics

- **VI-B Grant – Staff Development**
 - ASD Behavior/Autism Conference
 - Behavior/Autism Conference
 - Boys Town Training
 - CEC Convention 2016
 - CPR
 - Engaging the NET Generation
 - Gallaudet Academic Training
 - Handle With Care
 - LRP's Nat'l Inst. On Legal Issues of Educ Indiv w/Disabilities
 - MANDT
 - NRAER Conference
 - Orton – Gillingham Comprehensive Training
 - PAWS-Alt
 - TEConnect
 - Temple Grandin: Autism & Asperger's Conference
 - WSPA Spring Conference: Basic FBA/PBS Training
 - WY-Alt Training

- **VI-B Grant – Nurse**

Special Olympics – Rec Mill

Stephanie Zickefoose – Title III ESL Grant

Velle – Perkins (CTE Teachers)

- **ACTE National Conference**
- **ACTE national Policy Seminar**
- **ACTE Region V**
- **Mini Conferences**
- **National Career Academy Coalition**
- **PLTW (Project Lead the Way)**
- **Technical Conferences (Regional & National)**
- **TriCounty Technical Conference**
- **WACTE**
- **Wyoming Health Care Career Fair**

Velle – Tech Prep (CTE Teachers) (BOCHES Only!)

- **Big E Round Tables**
- **Career Academy Field Trips**
- **Curriculum Writing**
- **NACTEI**
- **National Career Pathways**
- **Ropes Course**